
Supervisors Signature

February 10, 2022 Regular Meeting Minutes

2/10/2022 –7:00pm – Morris called meeting to order. Pledge of allegiance was said by all

In Attendance: Supervisors –Dennis Morris, Giles Radtke, Clerk - Jody Wallin, Treasurer - Alisha Wallin, Antonio Loberg, Officer Dan Sathre (BPPD) & Marshal Carpenter

Police Report – January was typical – 22 calls, 12 traffic which is a bit high. Motorist assist was some snowmobiles that died in the road right of way. Of note – the county has been investigating several theft from inside fish houses on multiple lakes.

Public Forum – Marshal Carpenter in attendance regarding variance request from Carpenter DRT on 1/24/22 – they have had a DRT but no scheduled PCBOA. They are seeking to put 1 pier system out for 3 lots with a maximum of 3 slips per lot rather than 3 piers – this would have less impact on the wetland. The questions raised by the county were whether the slip over laps another lot and is that allowable. Board stated we will not comment at this time, as the county has not given us the complete information. We will comment at our next meeting if the county has set documents for next step.

Bruce Westerberg Resignation – Westerberg submitted an email resigning as of February 1, 2022 due to his failing health – he is on Hospice. Morris made a motion to accept Westerberg’s resignation, Radtke seconded; none opposed, motion passed unanimously.

Minutes of the Regular January 11, 2022 meeting as well as the January 11, 2022 Reorganization Meeting – Morris made motion, Radtke seconded; none opposed, motion passed unanimously.

Resolution to appoint Radtke as Vice Chair – Morris made a motion to approve Resolution to appoint Radtke as Vice Chair, Radtke seconded; none opposed, motion passed unanimously. (Resolution Attached)

Treasures Report for January 2022– Opening \$534,749.04; Receipts \$6,672.96; Disbursements \$7,757.44; Balance \$533,664.56; Frandsen Bank \$533,664.56; ARPA \$26,118.46; FNB North \$212,638.81; First Western 24m CD \$128,130.47 Total Inv \$340,769.28; Total Op & Inv \$874,433.84 – Radtke made motion to accept, Morris seconded, none opposed, motion passed unanimously

Bills were presented for payment, Radtke made motion to pay all bills; Morris seconded, None opposed, motion passed unanimously.

Correspondence –

* Internal League of Cities – ad to join, which we have not done

*Crisis Line & Referral Center – asking for money – we are not allowed to donate per law

*US Department of Commerce – Census Bureau – confirming boundaries – Bruce Galles did this last year and nothing has changed, clerk will send a copy to board

- *Info regarding AIS grants – possibility we should look at for next year after talking to the Pelican Lake Association – perhaps they can assist us or guide us
- *Letter from ISO stating our ratings are good

Road Report -

- *Tony – Things are going along good. Tonight will be busy, did have to widen the roads last week.
- *2022 & 2023 Road Resurfacing Projects – It is too late for us to start the process for bidding March and Knife River asked about seeing the roads without snow. Earlier is advantageous in that the calendar is not already full. Guidance for spec sheet for sealed bid: only have done 1 in last 10 years, Radtke will contact Jory Danielson at the CWC Highway Department for help or direction as to who to talk to. Radtke will also talk to SEH for a proposal of service to help.
- *Plow Truck/MN Cooperative Purchasing Agreement - We are all set up. Board would like to wait for the moment before making any decisions on Truck. Roadman reminded them that trucks are taking quite a bit of time to get and our truck is already 8 years old.

Committee Reports –

- *Mission Raod Agreement – Received a reply from Mission stating Shelstad Lane is completely in Pelican Township – will need to follow up on this - Radtke will also ask CWC Highway Department for guidance on where to find this information. Additionally, Mission requested information as to how we came to our \$5000 annual fee. Discussion held with regards to roads and how we want to proceed. Radtke given permission to respond: We are investigating the ownership of Shelstad Lane as we have all been led to believe it is a Town Line Road; we have estimates, but not detailed cost accounting within our road information, those roads are remote so drive time to get to them; What would Mission charge us to take on our portions of those roads instead?
- *Mission Fire – Clerk will contact Mission clerk as per the meeting on December 1, 2021 and the presented minutes from Mission – we were to receive a detailed billing for this year as well as calculations for previous few years so no payment has been made. Also, the power point presentation was not forwarded either.

Zoning Issues –

- *Land Use Ordinance - Email regarding changes was sent, public opinion being received until March 2 with a meeting being held March 17, 2022 – board reviewed and decided not to give a comment at this time as a governing body.
- *DRT 1/24/22 – Carpenter – conditional use permit – presented information at the public forum
- PCBOA 2/17/22 – Gustason – fire place not within set-backs – board reviewed, received no information back from county regarding on set when contacted, board agreed to give no comment as a governing body

New, Old, Other Business –

*ARPA - Radtke attended training via MAT held January 12, 2022 – notes are attached. Morris made a motion to accept Resolution to Spend ARPA Funds on Lost Revenue Replacement Category with the figure of \$51,408.63; Radtke seconded; none opposed, motion passed unanimously. (Resolution Attached)

*Budget 2023 – Things to be thinking about for discussion: Capital Investment Roads – where should we be at with the road projects coming and current dollars, Professional Fees – should we have more funds for professional help as the board is very new. Morris made a motion to be allowed to contact MAT and neighboring townships regarding who could be of assistance for Attorney and possible CPA assistance. Radtke Seconded, motion made, none opposed, motion passed

2023 Budget – board discussed budget based on information clerk provided with regards to spending for 2018-2021. Board would like to have more funds for professional fees – CPA for some possible audit, Attorneys for consulting. Of note, Breezy Point is not raising our rates for 2022 so we can adjust for that. Discussion also held regarding funds we receive but don't request – these should be included in our budget figures – meaning we take final number and remove the estimated amounts. Discussion ended with General Fund: \$105,500; Road & Bridge: \$155,625; Fire: \$55,200 for a total of \$316,325 being requested for 2023

BPPD Contract – Breezy Point agreed not to raise our rates for 2022. No other changes in contract either. Radtke made a motion to accept the contract, Morris seconded; none opposed, motion passed unanimously.

Meetings

Next Regular Meeting –Tuesday, March 8, 2022 at 6:00 pm

Annual Meeting – Tuesday, March 8, 2022 at 7:00 pm

Meeting Adjourned by Morris at 9:22 pm

Respectfully Submitted

Jody Wallin, Clerk

**RESOLUTION APPOINTING VICE-CHAIR PERSON
ON THE TOWN BOARD**

WHEREAS, the town board chair performs duties on behalf of the town and the town board including, but not limited to, signing town checks, acting as the presiding officer of board meetings, and signing various documents on behalf of the town board;

WHEREAS, the board determines it necessary to designate a Vice-Chairperson on the town board to perform the duties of the chair in absence of the Chairperson to ensure timely and efficient operation of the board and to promote compliance with legal requirements such as the prompt payment law;

NOW, THEREFORE BE IT RESOLVED, that the town board of Pelican Township does hereby create the position of vice-chair on the town board with all the powers of the chair to be exercised as needed in the chair's absence;

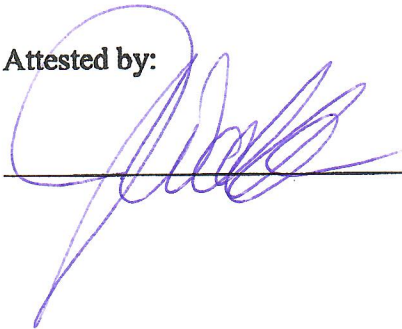
BE IT FURTHER RESOLVED, that the town board shall designate, by motion, a supervisor as the vice-chair at the town's reorganizational meeting and at such other times as it deems necessary.

Adopted this 10th day of February, 2022

TOWNSHIP OF Pelican Township

By: Jim C. Mori
Chairman

Attested by:



Resolution to Spend ARPA Funds on Lost Revenue Replacement Category

WHEREAS, the American Rescue Plan Act, H.R. 1319 (ARPA) was signed into law by President Biden in March of 2021,

WHEREAS, ARPA modifies provisions of Title VI of the Social Security Act (42 U.S.C. § 801 et seq.),

WHEREAS, 42 U.S.C. § 803 (b)(2) appropriates \$19,530,000,000 to nonentitlement units of government (NEUs) to mitigate the fiscal effects stemming from the public health emergency with respect to COVID-19,

WHEREAS, the appropriations under 42 U.S.C. § 803 (b)(2) are titled State and Local Fiscal Recovery Funds (SLFRF),

WHEREAS, A nonentitlement unit of government is defined as "... a 'city', as that term is defined in section 102(a)(5) of the Housing and Community Development Act of 1974 (42 U.S.C. 5302(a)(5))), that is not a metropolitan city." 42 U.S.C. 5302(a)(5) defines a city as: "... any unit of general local government which is classified as a municipality by the United States Bureau of the Census ...", which covers all townships in Minnesota,

WHEREAS, Pelican Township (the Town) is a nonentitlement unit of government and has received its portion of the SLFRF,

WHEREAS, 42 U.S.C. § 803 (c) permits NEUs to spend ARPA funds under one of four major categories, which include (A) responses to the COVID-19 Pandemic and its negative economic impacts, (B) providing premium pay to essential employees, (C) for government services to the extent of the reduction in revenue, and (D) investments in water, sewer, and broadband,

WHEREAS, 86 Fed. Reg. 26,801 (May 17, 2021) indicates that any amount attributable under lost revenue replacement can be used towards government services, but cannot be used as debt service or to create or replenish savings (rainy-day fund),

WHEREAS, in January of 2022 the Department of Treasury (Treasury) released the completed Interim Final Rule titled SLFRF Final Rule (Final Rule), establishing the completed guidance for the SLFRF,

WHEREAS, page 240 of the Final Rule indicates that the Treasury allows lost revenue replacement to be calculated through a formula as provided by the Treasury, or by a \$10,000,000 "standard allowance,"

WHEREAS, the Town will use \$ 51,408.63 as allotted to them by the standard allowance,

WHEREAS, the Town seeks to pay for government services with funds out of lost revenue replacement,

WHEREAS, the provisions of government services is a permitted expenditure category by the United States Department of Treasury in its Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds,

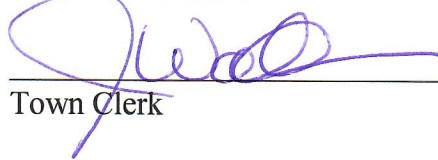
NOW THEREFORE BE IT RESOLVED, that The Town will use ARPA funds to pay for the provision of government services in 2022__ as part of lost revenue replacement,

BE IT FINALLY RESOLVED, that the provision of government services for (2022__) is project #(Appropriate Year-00X).

Passed this 10th day of February, 2022



Town Board Chair



Town Clerk

Supervisors Signature

February 24, 2022 Special Meeting Minutes

Regarding Vacant Board Seat

2/24/2022 –2:03pm – Morris called meeting to order.

In Attendance: Supervisors –Dennis Morris, Giles Radtke, Clerk - Jody Wallin,

We have 2 parties interested in the position: Tom Boldt & Roy Zillmer

Morris contacted MAT – no formal process to select, vote & appoint

Both parties will be invited to march meeting – possibly give a little background and why they are helpful. Discussion held regarding requesting a letter of interest ahead of time – agreed to request a letter stating qualifications, why they would be helpful, etc. Morris will send a letter requesting each party to submit a letter of interest

Clerk vote – is it just for tie breaker or as a part of the committee – MAT confirmed it is a part of the committee

How will we vote – possibly written vote, followed by vote being read, motion to appoint, discussion and vote

Respectfully Submitted

Jody Wallin, Clerk